



221 N Tennessee St. • McKinney, TX 75069
Building Inspections • Office • 972-547-7400 • Fax: 972-547-2605

Plumbing and Mechanical Contractor Application Form Building Inspections

Documents Required:

- This completed application
- Copy of Plumbing or Mechanical license with the State of TX
- Copy of Driver's License

Authorized signers: You have two ways to add authorized signers to your registration. You can provide either one.

1. On company letterhead, provide a letter indicating by name each person who has permission to pull permits. The letter must be signed by the license holder and dated.
2. In place of a letter, you can fill out the section below for authorized signers and sign.

Contractor Type

Circle One: Mechanical Plumbing

License Holder Name: _____

License Holder Number: _____ License Exp date: _____

Company Name: _____ Phone # _____

Address: _____ Telephone #: _____

City: _____ State: _____ Zip Code: _____

Company Owner's Name: _____

Email Address: _____

List of persons who are authorized to pull permit in name of contractor:

(Leave blank if no one is authorized but the license holder)

License Holder's Name: _____

License Holder's Signature: _____